

From: [Hilty, Michael](#)
To: [Downey, Douglas](#)
Cc: [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: Re: Sociology 2463
Date: Wednesday, September 29, 2021 3:19:42 PM
Attachments: [image001.png](#)
[Outlook-3bbmk3bh.png](#)
[Outlook-czpy01qq.png](#)
[Outlook-32xutxie.png](#)
[Outlook-h1nvuami.png](#)
[Outlook-o02myq34.png](#)
[Outlook-hxd4dihl.png](#)
[Outlook-hbtimp4q.png](#)

Good afternoon,

I am pleased to report that Mat Coleman, faculty chair of the SBS Panel of the ASCC, has reviewed and approved the revision to Sociology 2463. Mat has two comments/recommendations he wished me to communicate to you, and that is as follows:

- The assignments look wonderful, and the faculty member has put a lot of thought and time into describing them in the documents we received. And the details and expectations are crystal clear. Students will appreciate it. Thank you for that!
- A 57 page syllabus may be overwhelming for students. An alternate strategy for including assignment details in the syllabus would be to take a snippet from the material provided in the revision – perhaps the overview and objectives sections for each assignment, and a summary of broad expectations (for example word count). We would only need **50-100 words per assignment**, ideally with a **link to the detailed explanation that the faculty member has provided**.

Sociology 2463 will continue through the approval process.

Should you have any questions, do not hesitate to reach out.

Thank you.

Best,
Michael



Michael Hilty

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

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Pronouns: he/him/his, they/them/theirs / Honorific: Mr.

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BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.

From: Hilty, Michael

Sent: Tuesday, September 14, 2021 9:12 AM

To: downey.32@osu.edu <downey.32@osu.edu>

Cc: Coleman, Mathew <coleman.373@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Cody, Emily <cody.50@osu.edu>

Subject: Sociology 2463

Good morning,

On Thursday, September 9th, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed a distance learning and number change proposal for Sociology 2463.

The Panel unanimously approved the request with two contingencies and three recommendations:

- **Contingency:** The Panel requests that the amount and quantity of course readings be provided within the syllabus. The Panel requires this material in order to make a determination on whether this course fits the workload for a three (3) credit hour course and whether it fits the rigor of a 2000-level course.
- **Contingency:** The Panel asks that descriptions of course assignments and quizzes be added to the syllabus in order to make a determination on whether the course fits the rigor of a 2000-level course and to inform students what is expected from them within the course.
 - The Panel also requests that academic integrity statements be added to individual assignment types within the course syllabus.
- **Recommendation:** On page 4 of the syllabus, the grading scale is listed as being out of 1000 points, yet the total amount of points within the course is listed as being 200. Please amend the grading scale for the total amount of points within the course
- **Recommendation:** On page 3 of the syllabus, under the Course Materials section, the tiny url of where the course e-book can be purchased is nonfunctioning. Please provide an updated link to students.
- **Recommendation:** On page 6 of the syllabus, under the Title IX section, Kellie Brennan is listed as the Title IX coordinator. Kellie Brennan is no longer the Title IX coordinator and the most up-to-date Title IX language can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>

I will return Sociology 2463 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Mat Coleman (faculty Chair of the SBS Panel; cc'd on this e-mail), or me.

Best,
Michael



Michael Hilty

Curriculum and Assessment Assistant

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